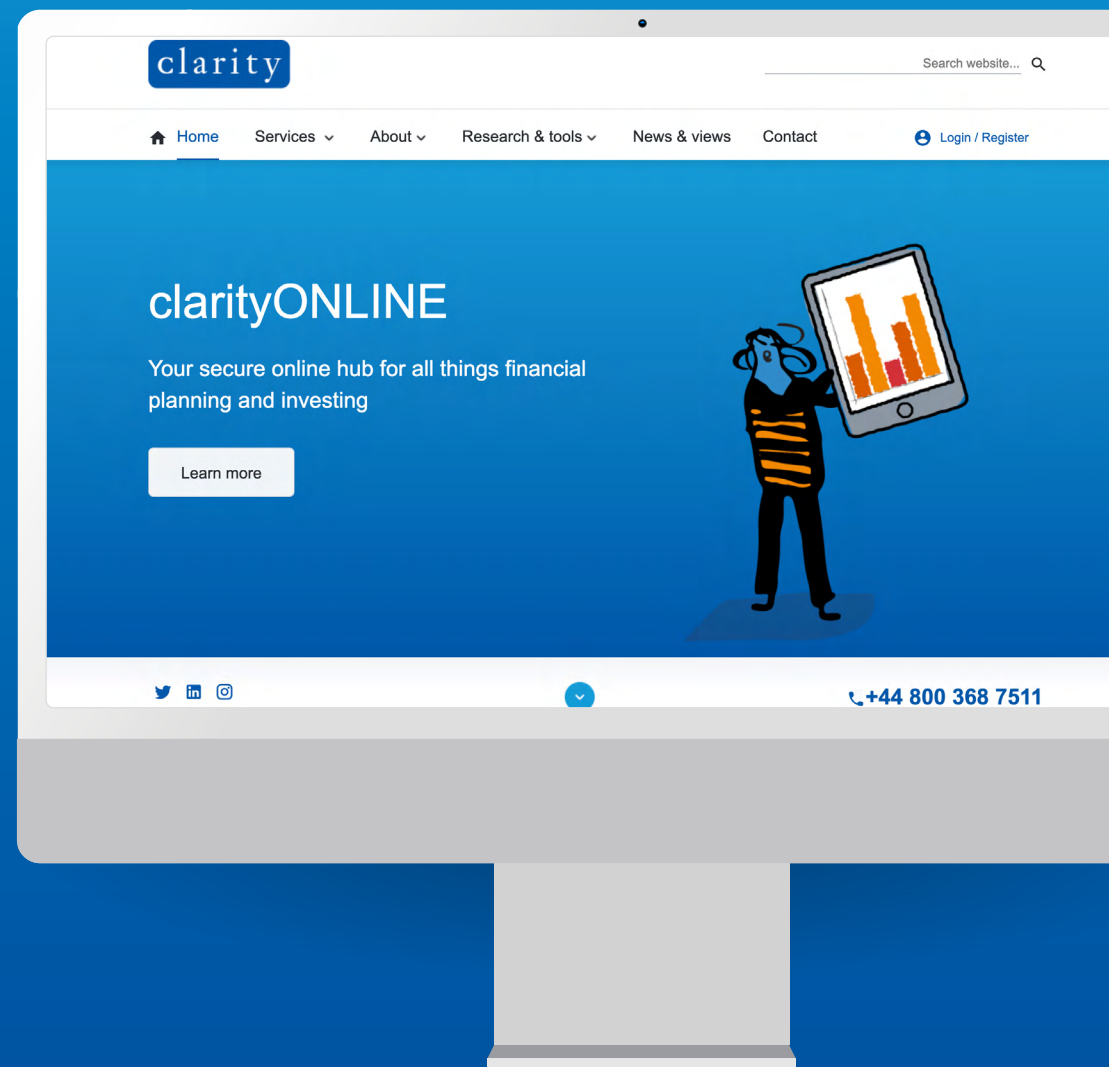


HOW TO RESET YOUR PASSWORD

NOVEMBER 2022

clarityglobal.com



clarity

SETUP

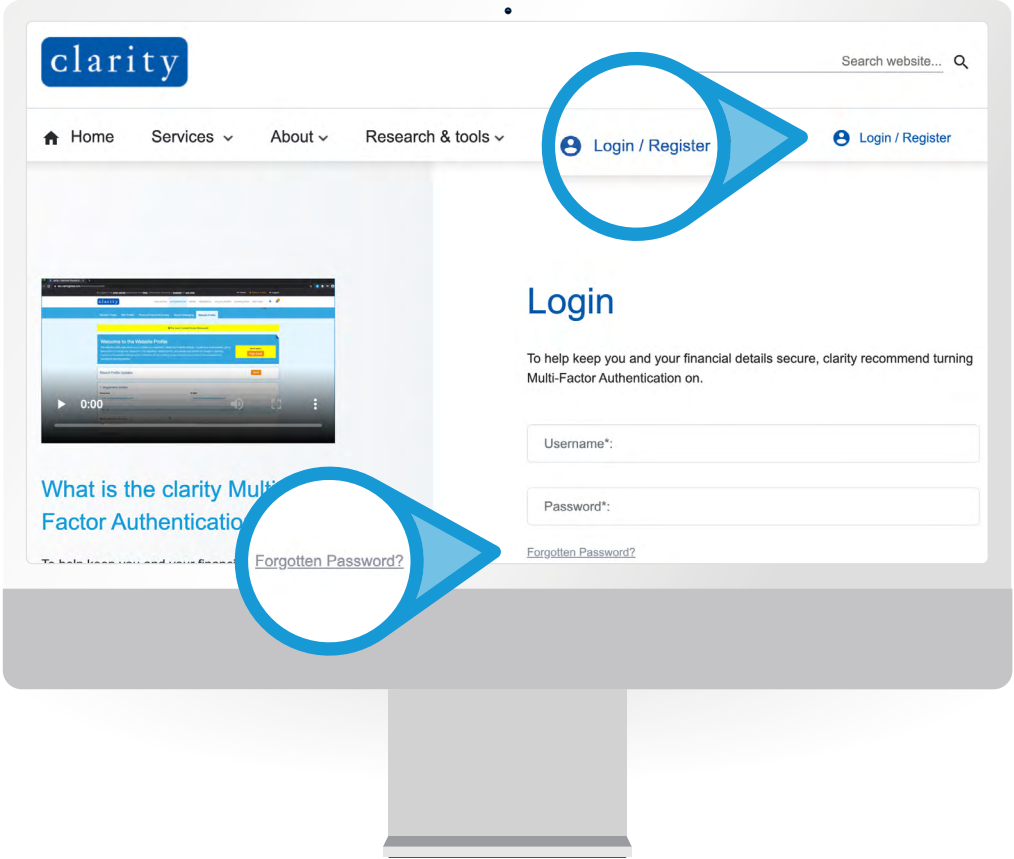
INTRODUCTION

If you have forgotten your password, resetting it is quick and simple. All you need is your **Username** and access to the Email Account linked with your clarity account.



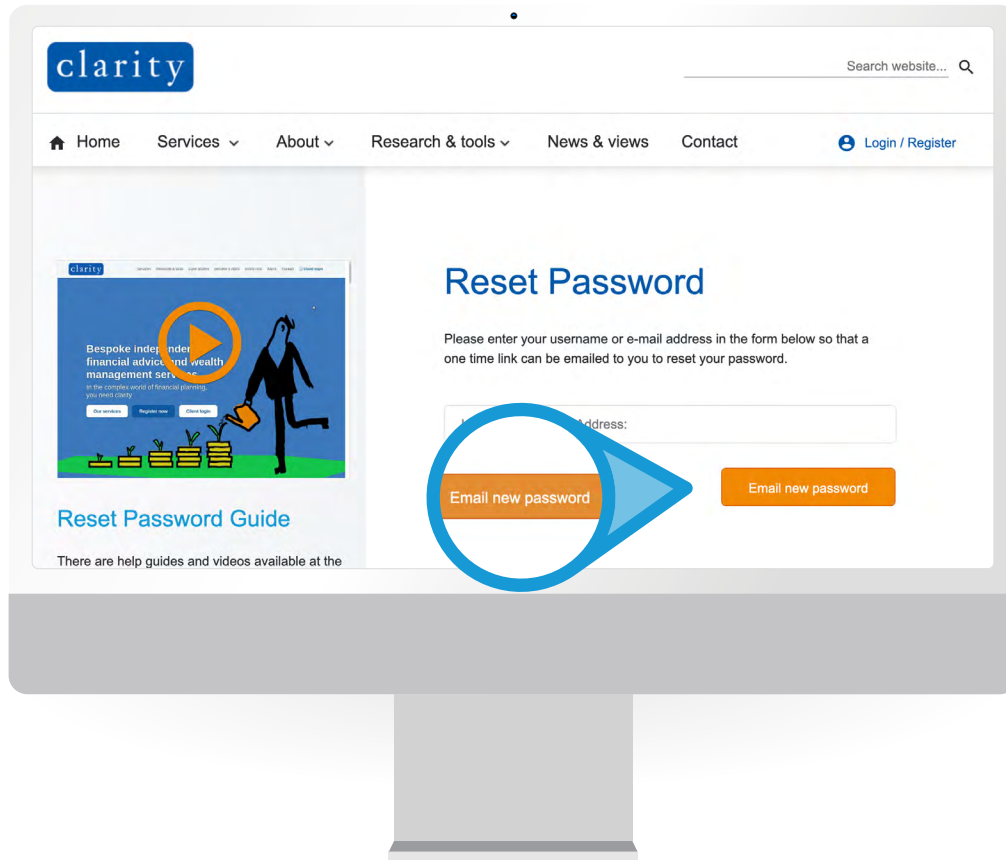
STEP 01

From the clarity homepage, click Login / Register and then **Forgotten Password** below the password input field.



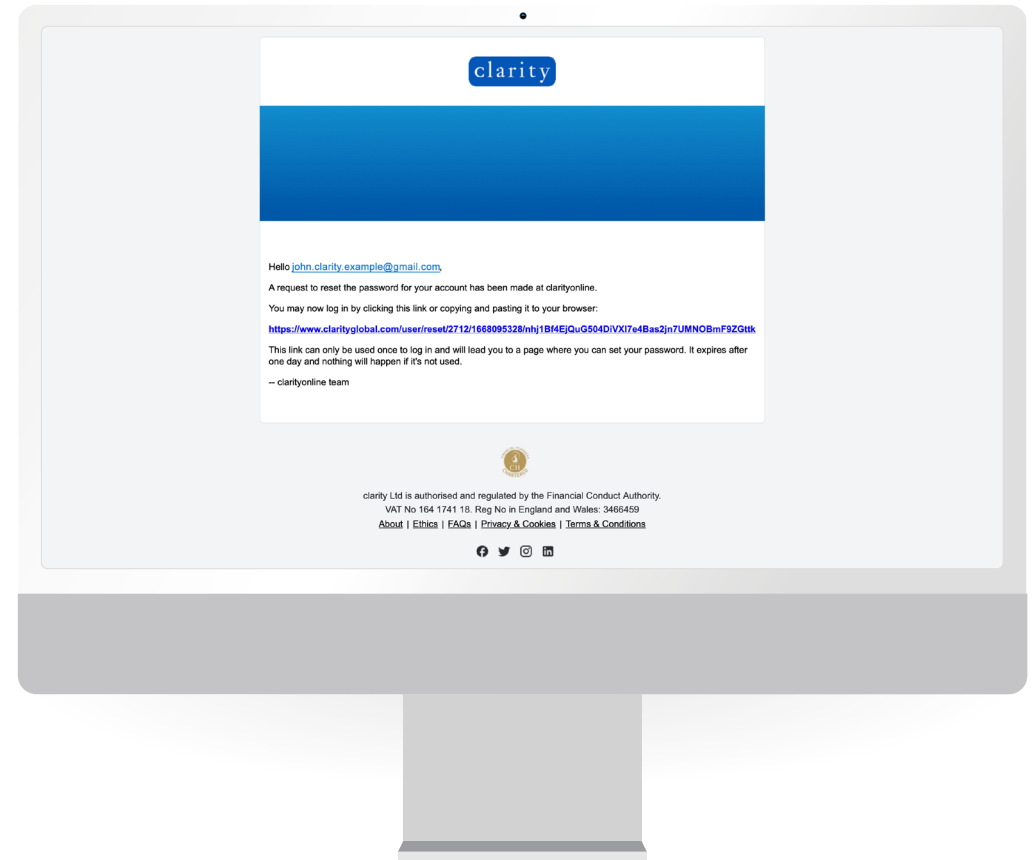
STEP 02

Enter your Username or Email Address on the "Reset Password" page, and then click **Email new password**. You will receive confirmation of where the link was sent after you have submitted this form.



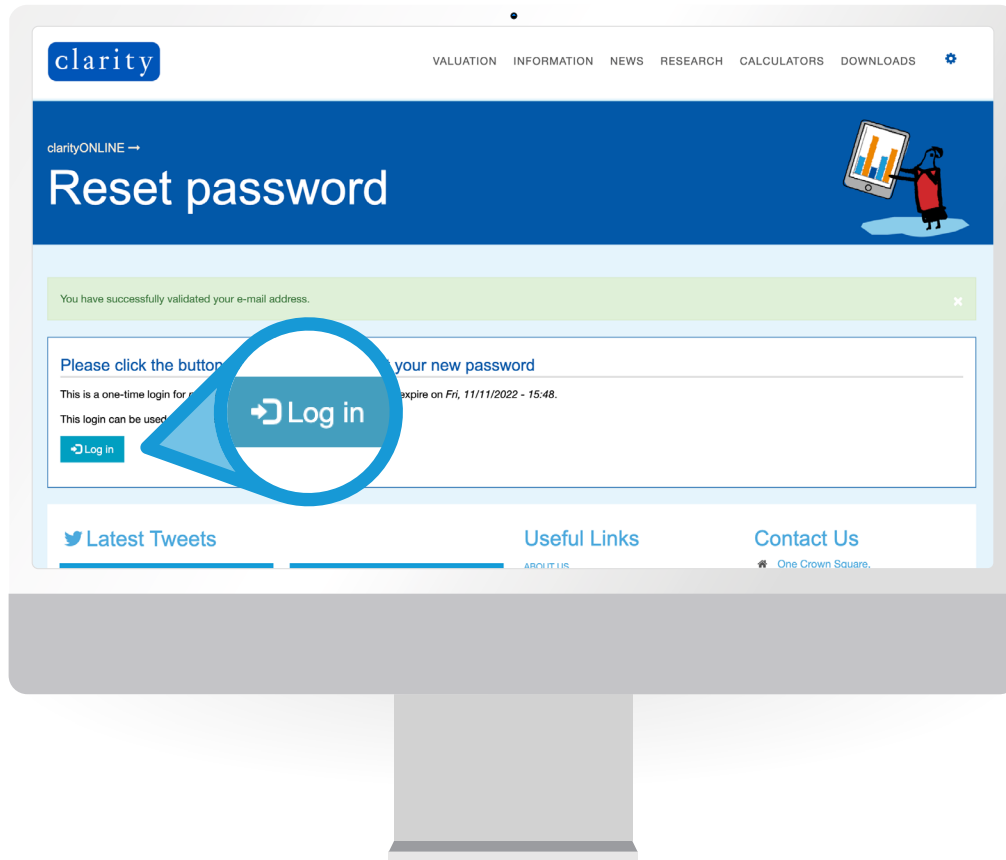
STEP 03

Check your emails for the password reset message. If the message does not arrive within 10 minutes, please check your junk email folder and if it still does not arrive please contact enquiries@clarityglobal.com. The email will contain a one time use link to access your account and reset your password. **Click the link** to be taken back to the clarity website.



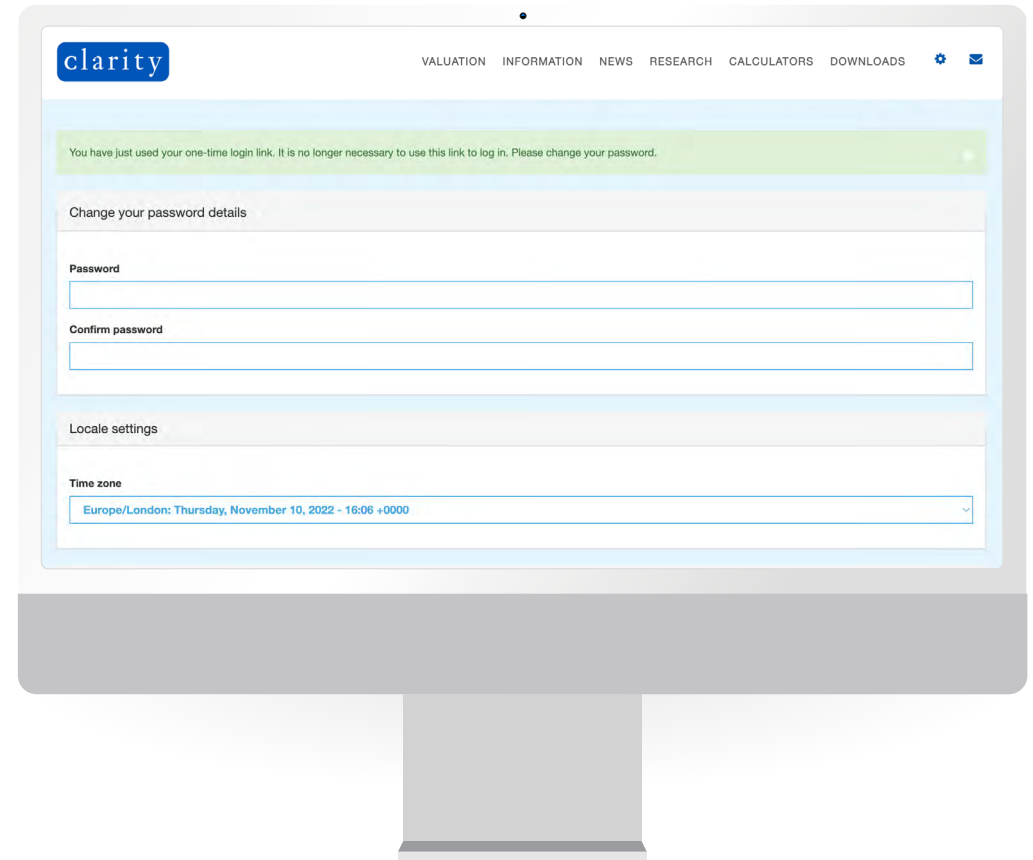
STEP 04

After clicking the link you will see confirmation that your email address is valid and a form allowing you to log into the site. Click the **Log in** button to be taken to a form where you can set your new password.



STEP 05

You can now enter your new password and click **Save** to confirm the change.



SETUP

CONGRATULATIONS!

You have successfully **reset your Password**.

Next time you log into clarityONLINE, simply use the new one.

CONTACTS

For more information, please contact the web team at enquiries@clarityglobal.com, or by phone +44 800 368 7511.

